

Kentucky 21st CCLC YPQA Quality Improvement System

2012 Self-Assessment Cohort

Program Improvement Plan – GOAL 1

District:	Livingston County	Program Site:	Livingston County High School/Project PASS
GOAL 1:	Youth will have opportunities to participate in small groups during the afterschool program.	Related YPQA Item(s) and/or Data Element(s)	Observations Internal YPQA – Site Level Assessment III - M

OBJECTIVES:

Each objective should describe a specific, measurable step towards reaching the goal stated above. Be sure to include the timeframe in which each objective will be met. After writing each objective, check to be sure it meets the SMART criteria: *Specific, Measurable, Attainable, Relevant, Timelined*. Indicate that each SMART criterion has been met by shading the box of the appropriate letter.

Objective 1:	By May 2013, 80% of staff lesson plans will reflect how students were grouped for activities.	S	M	A	R	T	WHEN will progress be measured?	WHAT will be done to measure progress?
							Monthly: May 2013	Lesson plan reviews YPQA Self-Assessment
Progress Made Toward Objective:								
Objective 2:	By May 2013, 100% of all staff lesson plans will be based on student level data.	S	M	A	R	T	WHEN will progress be measured?	WHAT will be done to measure progress?
							Monthly; May 2013	Lesson plan reviews YPQA Self-Assessment
Progress Made Toward Objective:								

Related Activities:

- a. Copy each of the objectives above into the top row of the table below.
- b. List three specific activities that will be conducted in order to meet these objectives. These activities should be very specific and include timelines, when possible. Activities should NOT include how you intend to measure progress towards meeting the objective. Instead, activities should include things like training events, policy revisions, and meetings.

Objective 1:	Objective 2:
1. By August 2012, staff will be trained regarding best practices for grouping students in a variety of ways.	1. By August 2012, staff will meet to develop a formalized method of obtaining student level data on a regular basis from teachers.
Mid-Year/End-of-Year Progress:	Mid-Year/End-of-Year Progress:
2. By September 2012, staff will be asked to turn in weekly lesson plans.	2. By September 2012, staff will develop and implement a lesson plan template for planning activities.
Mid-Year/End-of-Year Progress:	Mid-Year/End-of-Year Progress:
3. By December 2012, staff will conduct a program review to make sure lessons are meeting goals.	3. By December 2012, staff will meet to discuss program effectiveness in its focus on academic achievement goals.
Mid-Year/End-of-Year Progress:	Mid-Year/End-of-Year Progress:

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Program Improvement Plan – GOAL 2

District:	Livingston County	Program Site:	Livingston County High School/Project PASS
GOAL 2:	Youth will have opportunities to act as group facilitators and mentors in the afterschool program.	Related YPQA Item(s) and/or Data Element(s)	Observations Internal YPQA – Site Level Assessment III - N

OBJECTIVES:

Each objective should describe a specific, measurable step towards reaching the goal stated above. Be sure to include the timeframe in which each objective will be met. After writing each objective, check to be sure it meets the SMART criteria: *Specific, Measurable, Attainable, Relevant, Timelined*. Indicate that each SMART criterion has been met by shading the box of the appropriate letter.

Objective 1:	By May 2013, 80% of students will act as group facilitators and/or mentors in the afterschool program.	S	M	A	R	T	WHEN will progress be measured?	WHAT will be done to measure progress?
							May 2013	Staff activity reports YPQA Self-Assessment
Progress Made Toward Objective:								
Objective 2:	By May 2013, 33% of activities will be offered based on students' interests as determined through student surveys.	S	M	A	R	T	WHEN will progress be measured?	WHAT will be done to measure progress?
							May 2013	Student surveys Master schedule Staff Activity Reports YPQA Self-Assessment
Progress Made Toward Objective:								

Related Activities:

- a. Copy each of the objectives above into the top row of the table below.
- b. List three specific activities that will be conducted in order to meet these objectives. These activities should be very specific and include timelines, when possible. Activities should NOT include how you intend to measure progress towards meeting the objective. Instead, activities should include things like training events, policy revisions, and meetings.

Objective 1:	Objective 2:
1. By September 2012, students will be given the opportunity to fill out a volunteer form regarding activity ideas they are willing to lead.	1. By September 2012, staff will research and implement effective methods for encouraging students to become active leaders within a program.
Mid-Year/End-of-Year Progress:	Mid-Year/End-of-Year Progress:
2. By November 2012, students will form an advisory council in the afterschool program.	2. By October 2012, students will participate in an interest survey in an effort to generate ideas for enrichment programming.
Mid-Year/End-of-Year Progress:	Mid-Year/End-of-Year Progress:
3. By December 2012, students will have the opportunity to take leadership roles and teach younger students.	3. By December 2012, students will have the opportunity to reflect on programming offering during the fall.
Mid-Year/End-of-Year Progress:	Mid-Year/End-of-Year Progress: