



Kentucky Department of Education

21st Century Community Learning Centers Compliance Monitoring Tool 2016-2017

GRANT CYCLE: 12 <input type="checkbox"/> New / <input checked="" type="checkbox"/> Continuation / <input type="checkbox"/> Expansion		
Program Name: Mustang Round-up Academy	Fiscal Agency: Livingston Co BOE	Address: 860 Cutoff Road, Smithland, KY 42081
School(s) Served: South Livingston Elementary		
Program Director: Mary Dunning	Telephone: 270-988-4702	Date of Site Visit/Monitoring: October 11, 2016
Site Coordinator: Tina Scheer	Site Coordinator:	KDE Monitor/Staff: Betty Elkins, ECU Monitor
Co-applicant: Livingston County UK Cooperative Extension Office		

LEAD PROGRAM STAFF INTERVIEWED	SCHOOL/DISTRICT/CBO/FBO INTERVIEWED
Name: Mary Dunning, 21 st CCLC Program Director	Name: Rebecca Dunning, School Principal
Name: Tina Scheer, 21 st CCLC Site Coordinator	Name: Kim Lampley, Guidance Counselor (also Pull out intervention)
Name: Pam Smith, 21 st CCLC Asst. Coordinator	Name: Stephanie Henson, FRYSC , Community Ed
Name: Kim Hays (Instructor 5 th grade)	Name:

CO-APPLICANT/PARTNERS/COLLABORATING AGENCY STAFF INTERVIEWED	
Name/Co-applicant: Detra Coley, Livingston UK Extension Office	Name/Partner:
Name/Partner:	Name/Partner:

PARENTS, STUDENTS, OTHERS INTERVIEWED	
Name:	Name: Andrea Turley, Parent
Name: Nick Lampley, 21 st CCLC College Student aide	Name: Shawna Love, Parent

21st Century Community Learning Centers Compliance Monitoring Tool

For the purposes of the monitoring report, the following operational definitions explain the Compliance Ratings:

Exemplary – Grantee efforts exceed the expectation for practice defined by the 21st CCLC grant requirements. Grantee efforts are considered “best practice” by the field.

Meeting Requirements – Grantee is fully engaged in all activities applicable to meeting the expectation for practice defined by the 21st CCLC grant requirements.

In Development – Grantee has not met the expectation for practice defined by the 21st CCLC grant requirements, but the grantee is actively engaged in consistent, clearly defined efforts aimed at meeting said requirement.

Non-compliant – Grantee has not begun or is not currently engaged in efforts aimed at meeting the expectation for practice defined by the 21st CCLC grant requirements.

Not Applicable – Grantee is excluded from the requirement.

I. PROGRAM OPERATION

Area of Compliance	Supporting Documentation	Compliance Status	Comments
<p>1. Documentation exists on the criteria used to determine if a student is eligible for the program/services.</p>	<p><input checked="" type="checkbox"/> Student Eligibility Criteria</p> <p><input checked="" type="checkbox"/> Written referral system</p> <p><input checked="" type="checkbox"/> Referral form</p> <p><input checked="" type="checkbox"/> Monitor interviews</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> What is the eligibility criteria?</p> <ol style="list-style-type: none"> 1. All Students Eligible 2. Priority for low performing students 3. Priority also for low socio economic students <p><input checked="" type="checkbox"/> Student eligibility criteria is shared with school day staff and parents.</p> <p><input checked="" type="checkbox"/> Referral system is established and shared with teachers, parents and students.</p> <p><input checked="" type="checkbox"/> Students can be referred for a variety of reasons to improve:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Attendance <input checked="" type="checkbox"/> Behavior <input checked="" type="checkbox"/> Academics <input checked="" type="checkbox"/> Social development <input type="checkbox"/> College/career readiness <input type="checkbox"/> Other <p><input checked="" type="checkbox"/> The referral process and forms were reviewed by the monitor.</p> <p><input type="checkbox"/> Additional comments:</p>

<p>2. Novice and apprentice students are identified and targeted by staff to participate in the program.</p>	<p><input checked="" type="checkbox"/> Teacher referral form</p> <p><input checked="" type="checkbox"/> Teacher interviews</p> <p><input checked="" type="checkbox"/> Staff interviews</p> <p><input checked="" type="checkbox"/> Parent referrals</p> <p><input checked="" type="checkbox"/> Program data</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Novice and apprentice students are identified and targeted by staff to participate in the program. How are they identified? (List examples)</p> <ol style="list-style-type: none"> 1. By referral form 2. E-mails from school day staff 3. Face to face from Teachers/Principal/Guidance <p><input type="checkbox"/> Novice and apprentice students are not identified and/or targeted by staff to participate in the program.</p> <p><input checked="" type="checkbox"/> Additional comments: The Guidance Counselor identifies students not meeting benchmark and students identified as low performing.</p>
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<p>3. Documentation exists that shows how program accommodates children from special populations - special needs, ELL, Minority, and encourage their participation in the program.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Special accommodation info. (verbal) <input checked="" type="checkbox"/> Teacher referrals <input checked="" type="checkbox"/> Special ed. staff correspondence <input checked="" type="checkbox"/> 21st CCLC policy/procedures <input checked="" type="checkbox"/> Monitor interviews <input checked="" type="checkbox"/> Monitor observations <input checked="" type="checkbox"/> Documentation of accommodations provided <input checked="" type="checkbox"/> Grant application <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Special needs, ELL and minority students are included in the program. <input checked="" type="checkbox"/> Facilities are handicapped accessible. <input type="checkbox"/> Program does not serve special populations. <input type="checkbox"/> Program has had to deny services. <input checked="" type="checkbox"/> Additional comments: Program has a lot of children who are in foster care which have unique problems to address. It should also be noted that there are many area families with drug problems.
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<p>4. Documentation exists of participation of youth/family member's involvement in program planning.</p>	<p><input checked="" type="checkbox"/> Parent surveys (informal)</p> <p><input checked="" type="checkbox"/> Student surveys</p> <p><input checked="" type="checkbox"/> Parents on Advisory Council</p> <p><input checked="" type="checkbox"/> Students on Advisory Committee</p> <p><input checked="" type="checkbox"/> Other, please specify:</p> <ul style="list-style-type: none"> • Teacher Surveys 	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input type="checkbox"/> Advisory Council minutes/attendance reflect that at least two parents and students are regularly attending meetings.</p> <p><input checked="" type="checkbox"/> Advisory Council minutes/attendance reflect that less than two parents and two students regularly attend meetings.</p> <p><input type="checkbox"/> Advisory Council minutes/attendance reflect that no parents or students are regularly attending meetings.</p> <p><input checked="" type="checkbox"/> Student surveys have been administered to determine programming interests.</p> <p><input checked="" type="checkbox"/> Parent surveys are administered to determine educational needs and resources available.</p> <p><input type="checkbox"/> Parent and student surveys have not been administered to determine programming interest.</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <p>The 3rd grade students regularly attend the Students' Advisory Committee.</p>
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<p>5. Documentation exists that the program has a written organizational structure and job descriptions that are well defined. The program has a Site Coordinator to supervise and lead the daily program and staff.</p>	<p><input checked="" type="checkbox"/> Program schedule</p> <p><input checked="" type="checkbox"/> Grant application</p> <p><input checked="" type="checkbox"/> Monitor interviews</p> <p><input checked="" type="checkbox"/> Job descriptions</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee has an organizational structure and job descriptions on file.</p> <p><input type="checkbox"/> Grantee does not have an organizational structure and job descriptions on file.</p> <p><input checked="" type="checkbox"/> Grantee has a Site Coordinator in place to lead programming.</p> <p><input checked="" type="checkbox"/> Site Coordinator is on-site every day of programming from start to finish.</p> <p><input type="checkbox"/> Grantee does not have a Site Coordinator in place to lead daily programming.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>6. Program hours, activity schedules and location are available, accessible and meet the needs of the target population.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Student attendance records <input checked="" type="checkbox"/> Daily program schedule <input checked="" type="checkbox"/> Student surveys <input checked="" type="checkbox"/> Program hours <input checked="" type="checkbox"/> Posted information <input checked="" type="checkbox"/> Needs assessment <input checked="" type="checkbox"/> Grant application <input type="checkbox"/> Parent surveys 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program is accessible. <input checked="" type="checkbox"/> Program hours are shared with school day staff, parents and students. <input checked="" type="checkbox"/> Program activities are based on academic data. <input checked="" type="checkbox"/> Program activities are based on individual student data. <input checked="" type="checkbox"/> School day staff provide programming impact. <input checked="" type="checkbox"/> Program activity schedules are shared with school day staff, parents and students. <input checked="" type="checkbox"/> Program activities were chosen by center staff. <input checked="" type="checkbox"/> Program activities are based on the grant application. <input checked="" type="checkbox"/> Adjustments are made to offerings if necessary. <input type="checkbox"/> Additional comments:
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<p>7. Documentation exists of the staff-to-student ratio.</p>	<p><input checked="" type="checkbox"/> Student daily attendance records</p> <p><input checked="" type="checkbox"/> Staff daily attendance records</p> <p><input checked="" type="checkbox"/> Attendance sheet for program activities</p> <p><input checked="" type="checkbox"/> Monitor observation</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program maintains staff to student ratio of 1:15, but no less than 1:10.</p> <p><input type="checkbox"/> Program does not maintain a staff to student ratio of 1:15.</p> <p><input checked="" type="checkbox"/> List of activities observed and ratios:</p> <ol style="list-style-type: none"> 1. Sign Language (5th grade) 2:14 2. Computer Lab K-1 Lexia/ Math Facts in a Flash 2:11 3. Homework Help Center 2nd grade 2:13 4. Homework Help Center 3rd-4th grade 2:13 5. Tutoring/Guidance Counselor 1:2 <p><input type="checkbox"/> Additional comments:</p>
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<p>8. The grantee is providing the number of hours of programming as described in the original application.</p>	<p><input checked="" type="checkbox"/> Daily programming schedule</p> <p><input checked="" type="checkbox"/> Registration information</p> <p><input checked="" type="checkbox"/> Referral form</p> <p><input checked="" type="checkbox"/> Office posting</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program's daily operational hours:</p> <p><input checked="" type="checkbox"/> Program operates the following days per week:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Monday am & pm <input checked="" type="checkbox"/> Tuesday am & pm <input checked="" type="checkbox"/> Wednesday am & pm <input checked="" type="checkbox"/> Thursday am & pm <input checked="" type="checkbox"/> Friday am only <p><input checked="" type="checkbox"/> How many hours does the program operate per week? 17 hours/week</p> <p><input checked="" type="checkbox"/> Morning tutoring hours: 1 hour M-F</p> <p style="padding-left: 40px;">South Breakfast Club</p> <p><input type="checkbox"/> Morning tutoring is not provided.</p> <p><input type="checkbox"/> Program does not meet minimum 12 hour weekly requirement. (Explain why)</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>9. The grantee has read and understands all of the assurances in the grant application.</p>	<p><input checked="" type="checkbox"/> Grant application assurances</p> <p><input checked="" type="checkbox"/> Monitor interviews</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> The grantee has read and understands all of the assurances in the grant application.</p> <p><input type="checkbox"/> The grantee is somewhat knowledgeable with all of the assurances in the grant application.</p> <p><input type="checkbox"/> The grantee has not read the grant application.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>10. The grantee adheres to state and federal reporting requirements for finances and data in a <i>timely and complete manner</i>.</p>	<p><input checked="" type="checkbox"/> Data Reporting</p> <p><input checked="" type="checkbox"/> QRR's</p> <p><input checked="" type="checkbox"/> Purchase requests</p> <p><input checked="" type="checkbox"/> MUNIS report</p> <p><input checked="" type="checkbox"/> Budget amendment</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee submits financial documents by the due date. (QRR's, MUNIS report, budget amendments, purchase requests, etc.)</p> <p><input checked="" type="checkbox"/> Grantee attended the Cayen data training.</p> <p><input type="checkbox"/> Grantee did not attend the Cayen data training.</p> <p><input checked="" type="checkbox"/> Grantee attended the Level I training. (4x)</p> <p><input type="checkbox"/> Grantee did not attend the Level I training.</p> <p><input checked="" type="checkbox"/> Grantee submits data by the due date.</p> <p><input checked="" type="checkbox"/> Additional comments:</p>
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<p>11. Documentation exists of an Advisory Council that includes students, co-applicant, partners, parents and school program staff. Provide date of last meeting, meeting agenda and meeting minutes.</p>	<p><input checked="" type="checkbox"/> Advisory Council member list</p> <p><input checked="" type="checkbox"/> Meeting minutes</p> <p><input checked="" type="checkbox"/> Meeting agenda</p> <p><input checked="" type="checkbox"/> Meeting notices</p> <p><input checked="" type="checkbox"/> Sign in sheets</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Advisory Council includes parents.</p> <p><input checked="" type="checkbox"/> Advisory Council includes students.</p> <p><input checked="" type="checkbox"/> Advisory Council includes teachers. (sometimes)</p> <p><input checked="" type="checkbox"/> Advisory Council includes school administrators.</p> <p><input checked="" type="checkbox"/> Advisory Council includes Co-applicant.</p> <p><input checked="" type="checkbox"/> Advisory Council includes grant partners.</p> <p><input checked="" type="checkbox"/> Advisory Council includes community representation.</p> <p><input type="checkbox"/> Advisory Council has not met on a regular basis.</p> <p><input checked="" type="checkbox"/> Date of last meeting: March 25, 2016</p> <p><input type="checkbox"/> Advisory Council has been established, but has not met.</p> <p><input type="checkbox"/> No Advisory Council has been established.</p> <p><input checked="" type="checkbox"/> How often does Advisory Council meet?</p> <p style="padding-left: 40px;">Typically 4x / year</p> <p><input checked="" type="checkbox"/> Meeting agendas, minutes, sign in sheets reviewed by monitor</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <p>There was a meeting scheduled in August, but was cancelled as the responses noted, the attendance would be very low.</p> <p>One Advisory Council serves all four 21st CCLC Programs in Livingston County.</p>
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<p>12. Documentation that the program provides nutritional snacks during program operation at no charge to the program where free snack and dinner programs are available.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Description of snacks <input checked="" type="checkbox"/> Utilizing USDA snack program <input checked="" type="checkbox"/> Food reimbursement paperwork / forms <input checked="" type="checkbox"/> Budget records <input checked="" type="checkbox"/> Monitor observation <input checked="" type="checkbox"/> Monitor interviews <input checked="" type="checkbox"/> Other, please specify: Today– Teddy Grahams + Capri Sun 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> The program utilizes the USDA snack program. <input type="checkbox"/> The program does not utilize the USDA snack program. <input type="checkbox"/> Snacks served in the program are not nutritional. <input type="checkbox"/> The Program utilizes the Child and Adult Care Food program to provide dinner. <input type="checkbox"/> The program does not utilize the Child and Adult Food Care program. <input checked="" type="checkbox"/> Snacks are chosen and/or approved by trained staff. <input checked="" type="checkbox"/> Snacks are approved by program administrator. <input type="checkbox"/> Snacks are documented but not approved. <input type="checkbox"/> Grantee should choose a less expensive food option. <input type="checkbox"/> Grantee should explore food reimbursement options. <input type="checkbox"/> Grantee does not offer snacks to students. <input type="checkbox"/> Additional comments:
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II. ATTENDANCE

Area of Compliance	Supporting Documentation	Compliance Status	Comments
<p>13. The grantee has identified and is serving the number of regular attendees indicated in the original grant application. (25% of total population or 50 – whichever is lowest)</p>	<p><input checked="" type="checkbox"/> Program Summary & Abstract</p> <p><input checked="" type="checkbox"/> Grant application</p> <p><input checked="" type="checkbox"/> Student enrollment list</p> <p><input checked="" type="checkbox"/> Clearly established criteria</p> <p><input checked="" type="checkbox"/> Attendance in Cayen</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> The grantee has identified and is serving the number of regular attendees that were projected in the grant.</p> <p><input checked="" type="checkbox"/> Number of regular attendees for the 2015-2016 academic school year? 94</p> <p><input checked="" type="checkbox"/> Current number of regular attendees? 35 (attending at 20-30 days)</p> <p><input checked="" type="checkbox"/> Current average daily attendance? 63</p> <p><input checked="" type="checkbox"/> Number of students served during the 2015-2016 academic school year? 145</p> <p><input checked="" type="checkbox"/> Students being served are the same as identified in the grant application.</p> <p><input checked="" type="checkbox"/> The grantee has identified and is serving more regular attendees than originally projected in the grant.</p> <p><input type="checkbox"/> The grantee is not serving the number of regular attendees in the grant.</p> <p><input type="checkbox"/> The majority of students served are from grades other than those identified in the grant application.</p> <p><input type="checkbox"/> Additional comments:</p>

<p>14. Documentation exists that students identified to be served in the grant application are being served. (Example: If grant is written to serve 3rd-5th grade, the grant is serving 3rd-5th grade, not K-2nd)</p>	<p><input checked="" type="checkbox"/> Monitor interviews</p> <p><input checked="" type="checkbox"/> Monitor observations</p> <p><input checked="" type="checkbox"/> Grant application</p> <p><input checked="" type="checkbox"/> Program schedule</p> <p><input type="checkbox"/> Student attendance records</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> The program is serving only the students in the grade levels listed in the grant application.</p> <p><input type="checkbox"/> The program is serving more students than the grade levels listed in the grant application.</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <ul style="list-style-type: none"> • A grant amendment has been submitted and approved, as 6th grade students have been moved to the middle school. This grant now serves K-5.
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15. Provide documentation of how many students are currently enrolled in program.

- Master list of students enrolled
- A+/Cayen data is current
- Other, please specify:

- Exemplary
- Meeting Requirements
- In Development
- Non-compliant
- Not Applicable

- Program has a list of all students enrolled in the program.
- Students enrolled and served on a regular basis are maintained in the Cayen data system.
- Student enrollment data is not maintained in the Cayen system.
- Monitor reviewed master list of enrolled students.
- Additional comments:
 - There are 124 Students on the master list.

<p>16. Documentation exists of activities that have taken place to ensure student retention. Is there a waiting list?</p>	<p><input type="checkbox"/> Student waiting list</p> <p><input type="checkbox"/> Program retention plan</p> <p><input checked="" type="checkbox"/> Student attendance/retention rates</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program provides many engaging and hands on activities to ensure student retention.</p> <p><input checked="" type="checkbox"/> Program surveys students to identify needs and interests. (Student Advisory Committee)</p> <p><input type="checkbox"/> Program is providing few engaging and hands on activities to ensure student retention.</p> <p><input type="checkbox"/> Program does not provide engaging and hands on activities to ensure student retention.</p> <p><input type="checkbox"/> Program keeps an up to date waiting list.</p> <p><input checked="" type="checkbox"/> Program does not have to keep a waiting list.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>17. Program is designed to encourage regular student attendance of 30 days or more during the academic cycle.</p>	<p><input checked="" type="checkbox"/> Program hours</p> <p><input checked="" type="checkbox"/> Program offerings</p> <p><input checked="" type="checkbox"/> Student daily attendance records</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input type="checkbox"/> Attendance policy</p> <p><input type="checkbox"/> Student surveys</p> <p><input checked="" type="checkbox"/> Other, please specify:</p> <ul style="list-style-type: none"> • Startup packet • Letters to parents 	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Academic policies promote student participation on a regular basis (Check all that apply):</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Make up exams must be taken during the afterschool program <input type="checkbox"/> Students failing a core subject must attend homework help afterschool until grade improves <input checked="" type="checkbox"/> Other: Students who are failing are referred to Mustang Round Up. <p><input checked="" type="checkbox"/> Program offers attendance incentives. (Please describe)</p> <p>Attendance incentives paid out of local funds</p> <ul style="list-style-type: none"> • Field trips based on attendance • Movie <p><input type="checkbox"/> Student interest surveys are administered.</p> <p><input checked="" type="checkbox"/> Students serve and participate on the Advisory Council. (Student Advisory Committee)</p> <p><input checked="" type="checkbox"/> Parents are informed the program isn't a drop in program.</p> <p><input checked="" type="checkbox"/> Program communicates the importance of regular attendance to parents.</p> <p><input type="checkbox"/> Additional comments:</p>
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III. PROGRAM FINANCE

Area of Compliance	Supporting Documentation	Compliance Status	Comments
18. Documentation exists for separate accounting of funds for 21 st CCLC.	<input checked="" type="checkbox"/> MUNIS/Budget reports <input checked="" type="checkbox"/> QRR's <input checked="" type="checkbox"/> Monitor interviews <input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Grantee works with district finance officer to meet grant finance requirements. <input checked="" type="checkbox"/> Grantee has a separate MUNIS report for the 21 st CCLC program. <input type="checkbox"/> Grantee does not have a separate MUNIS report for the 21 st CCLC program. <input checked="" type="checkbox"/> There is a spread sheet of monetary donations, with date, amount and contributor. <input checked="" type="checkbox"/> Additional comments: There are multiple 21 st CCLC programs in Livingston Co and the District Director and the site coordinators monitor expenditures to assure proper accounting.

<p>19. Documentation verifies that the district draws and expends 21st CCLC funds appropriately. Federal funds may not be maintained as "cash on hand".</p>	<p><input checked="" type="checkbox"/> QRR's</p> <p><input checked="" type="checkbox"/> MUNIS/Budget reports</p> <p><input type="checkbox"/> Budget amendments</p> <p><input checked="" type="checkbox"/> Other, please specify:</p> <ul style="list-style-type: none"> • Student Activity Account Notebook 	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee draws and expends 21st CCLC funds appropriately.</p> <p><input type="checkbox"/> Grantee does not draw and expend funds appropriately.</p> <p><input checked="" type="checkbox"/> Program donations/fees are kept in an activity account at the board office.</p> <p><input type="checkbox"/> Program fees are kept as cash on hand.</p> <p><input checked="" type="checkbox"/> Donations are kept in an activity account. (kept by BOE)</p> <p><input type="checkbox"/> Program does not receive donations.</p> <p><input checked="" type="checkbox"/> Additional comments: Program fees are kept in activity account kept in the BOE.</p>
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<p>20. Documentation exists, such as inventories and invoices, for materials and equipment purchased with 21st CCLC funds.</p>	<p><input checked="" type="checkbox"/> PO's/Invoices</p> <p><input checked="" type="checkbox"/> Inventory list</p> <p><input checked="" type="checkbox"/> Grant application</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee has an up to date inventory list.</p> <p><input checked="" type="checkbox"/> Grantee maintains model/serial numbers of all technology.</p> <p><input checked="" type="checkbox"/> All technology/equipment is marked, "21st CCLC."</p> <p><input checked="" type="checkbox"/> Grantee maintains list onsite and at the board office for insurance purposes.</p> <p><input checked="" type="checkbox"/> Grantee keeps copies of all Purchase Orders for all materials and equipment purchased.</p> <p><input type="checkbox"/> Grantee does not keep copies of all Purchase Orders for all materials and equipment purchased.</p> <p><input type="checkbox"/> Grantee does not have an up to date inventory list.</p> <p><input checked="" type="checkbox"/> Grantee is purchasing items based on the budget in the grant.</p> <p><input type="checkbox"/> Grantee is not purchasing items based on the budget in the grant.</p> <p><input checked="" type="checkbox"/> Additional comments: Fixed asset tags for technology equipment.</p>
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<p>21. Documentation exists that supplies, materials and equipment purchased with 21st Century funds are used for the intended purposes.</p>	<p><input checked="" type="checkbox"/> Invoices of purchases</p> <p><input checked="" type="checkbox"/> Grant program plan of activities</p> <p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Program activities</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input checked="" type="checkbox"/> Monitor observation</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Supplies, materials and technology purchased with 21st CCLC funds are used in the program as requested.</p> <p><input type="checkbox"/> Supplies, materials and technology purchased with 21st CCLC funds are not used in the program as requested.</p> <p><input type="checkbox"/> 21st CCLC equipment/technology is being used during the school day.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>22. Documentation exists, such as time and effort schedules, for employees of the grant program.</p>	<p><input checked="" type="checkbox"/> Staff timesheets</p> <p><input checked="" type="checkbox"/> Program schedules</p> <p><input checked="" type="checkbox"/> MUNIS report listing all staff paid</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee keeps copies of time and effort schedules for 21st CCLC employees.</p> <p><input type="checkbox"/> Grantee does not keep copies of time and effort schedules for 21st CCLC employees.</p> <p><input checked="" type="checkbox"/> Program schedules include the names of staff who are working in the program.</p> <p><input type="checkbox"/> Program schedules do not include the names of staff working in the program.</p> <p><input checked="" type="checkbox"/> MUNIS report includes all employees being paid through the 21st CCLC grant.</p> <p><input type="checkbox"/> MUNIS report does not include employees being paid through the 21st CCLC grant.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>23. Documentation exists that the district uses 21st CCLC funds to supplement rather than supplant.</p>	<p><input checked="" type="checkbox"/> QRR's</p> <p><input checked="" type="checkbox"/> 21st CCLC club offerings</p> <p><input checked="" type="checkbox"/> Program schedules</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program is not supplanting funds.</p> <p><input type="checkbox"/> Program receives financial support from other programs.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Title I <input type="checkbox"/> ESS <input type="checkbox"/> FRYSC <input type="checkbox"/> Migrant <input type="checkbox"/> Other <p><input type="checkbox"/> Program is supplanting funds. (Explain)</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>24. Program submits financial reporting documents in a timely manner.</p>	<p><input checked="" type="checkbox"/> QRR's</p> <p><input checked="" type="checkbox"/> MUNIS reports</p> <p><input checked="" type="checkbox"/> Purchase requests</p> <p><input checked="" type="checkbox"/> Budget amendments</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee submits Quarterly Reimbursement Requests when due.</p> <p><input checked="" type="checkbox"/> Grantee understands how to fill out the QRR.</p> <p><input type="checkbox"/> Grantee works with district finance officer to complete the QRR process.</p> <p><input checked="" type="checkbox"/> Grantee submits full MUNIS report and includes Quarter to Date column.</p> <p><input type="checkbox"/> Grantee does not submit QRR's in a timely manner.</p> <p><input checked="" type="checkbox"/> Grantee submits required purchase requests.</p> <p><input type="checkbox"/> Grantee does not submit required purchase requests.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>25. Written agreements with contractors clearly specify responsibilities, outcomes and deadlines.</p>	<p><input type="checkbox"/> Contractual agreements</p> <p><input checked="" type="checkbox"/> Policies/procedures</p> <p><input type="checkbox"/> Correspondence</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input checked="" type="checkbox"/> Not Applicable</p>	<p><input type="checkbox"/> Written contracts with contractors clearly specify responsibilities, outcomes and deadlines and have been approved.</p> <p><input type="checkbox"/> Grantee currently has contractual agreements. (List)</p> <ol style="list-style-type: none"> 1. 2. 3. <p><input type="checkbox"/> Written contracts do not clearly specify contractor's responsibilities, outcomes and deadlines.</p> <p><input type="checkbox"/> Grantee contracts do not outline the contractor's responsibilities, outcomes and deadlines.</p> <p><input checked="" type="checkbox"/> Additional comments: Grantee does not have contracts.</p>
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<p>26. Documentation exists that the Program Director follows purchasing procedures including prior approval and program amendments as required.</p>	<p><input checked="" type="checkbox"/> Purchase requests</p> <p><input checked="" type="checkbox"/> Copies of approved forms</p> <p><input checked="" type="checkbox"/> Emails</p> <p><input checked="" type="checkbox"/> QRR's</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program Director follows purchasing procedures and gets required approval.</p> <p><input type="checkbox"/> Program Director sometimes follows purchasing procedures.</p> <p><input type="checkbox"/> Program Director does not follow purchasing procedures and does not get approval.</p> <p><input type="checkbox"/> Additional comments:</p>
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IV. LINKAGES TO THE SCHOOL DAY

Area of Compliance	Supporting Documentation	Compliance Status	Comments
27. Program has a clear process for involving school day teachers in progress reporting and addressing students' academic needs.	<input checked="" type="checkbox"/> Teacher surveys <input checked="" type="checkbox"/> Teacher interviews <input checked="" type="checkbox"/> Staff interviews <input checked="" type="checkbox"/> Written Process <input type="checkbox"/> Other, please specify: <ul style="list-style-type: none"> • Form from Teachers regarding youth needing help with homework completion. • Emails 	<input checked="" type="checkbox"/> Exemplary <input type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> A process is in place for regular communication between school day and afterschool staff. <input checked="" type="checkbox"/> Afterschool staff discusses progress reports and student's academic needs with teachers (Check all that apply). <ul style="list-style-type: none"> <input type="checkbox"/> During teacher planning periods <input checked="" type="checkbox"/> Informally <input type="checkbox"/> During Advisory Council meetings <input type="checkbox"/> During school meetings <input checked="" type="checkbox"/> Other: correspondence/text messages <input type="checkbox"/> Additional comments:

<p>28. Program staff communicates regularly and effectively with the principal and school day teachers to identify students needing additional academic support. (Reviewing grades, attendance, classroom behavior and participation.)</p>	<p><input type="checkbox"/> Teacher surveys</p> <p><input checked="" type="checkbox"/> Staff interviews</p> <p><input checked="" type="checkbox"/> Teacher interviews</p> <p><input type="checkbox"/> Discipline referral forms</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> There is regular communication between school day and afterschool staff regarding grades, attendance, behavior and participation. How often?</p> <p><input checked="" type="checkbox"/> Daily</p> <p><input type="checkbox"/> Weekly</p> <p><input type="checkbox"/> Monthly</p> <p><input checked="" type="checkbox"/> Communication with school day staff occurs. (Check all that apply)</p> <p><input checked="" type="checkbox"/> Face-to-face</p> <p><input checked="" type="checkbox"/> E-mail</p> <p><input checked="" type="checkbox"/> Phone</p> <p><input checked="" type="checkbox"/> Other Text, Teacher homework list</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>29. Two certified teachers work in the program eight hours each per week, or a combination of certified teachers complete the 16 hours per week.</p>	<p><input type="checkbox"/> Teacher interviews</p> <p><input checked="" type="checkbox"/> Staff interviews</p> <p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input checked="" type="checkbox"/> Exemplary</p> <p><input type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program schedule, activities, and lesson plans demonstrate certified teachers work in the program.</p> <p><input checked="" type="checkbox"/> What activities do certified teachers lead? (Check all that apply)</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Homework help <input checked="" type="checkbox"/> Tutoring <input checked="" type="checkbox"/> Reading remediation/acceleration <input checked="" type="checkbox"/> Math remediation/acceleration <input checked="" type="checkbox"/> Clubs <input checked="" type="checkbox"/> Reading intervention <input type="checkbox"/> Other <p><input checked="" type="checkbox"/> How many certified teachers work in the program?</p> <p style="padding-left: 40px;">5</p> <p><input checked="" type="checkbox"/> How many classified staff work in the program?</p> <p style="padding-left: 40px;">3</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <p>There are also, three HS students and 1 college student.</p>
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<p>30. School day teachers are informed about program offerings and how to make a referral for intervention.</p>	<p><input checked="" type="checkbox"/> Teacher interviews</p> <p><input checked="" type="checkbox"/> Referral form</p> <p><input checked="" type="checkbox"/> Referral process</p> <p><input type="checkbox"/> Teacher surveys</p> <p><input checked="" type="checkbox"/> Staff interviews</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input checked="" type="checkbox"/> Exemplary</p> <p><input type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee has developed a 21st CCLC referral form.</p> <p><input type="checkbox"/> Grantee uses a referral form that was designed by the school.</p> <p><input type="checkbox"/> Grantee has not developed a 21st CCLC referral form.</p> <p><input checked="" type="checkbox"/> School day teachers are informed of program offerings. How? (Check all that apply)</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> During school staff meetings <input checked="" type="checkbox"/> E-mail /text messages <input checked="" type="checkbox"/> Individual meetings with each teacher <input checked="" type="checkbox"/> Math remediation/acceleration <p><input type="checkbox"/> School day teachers are not informed of program offerings.</p> <p><input checked="" type="checkbox"/> School day teachers know how to make a referral for intervention.</p> <p><input type="checkbox"/> School day teachers do not know how to make a referral for intervention.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>31. Documentation exists that program activities are planned by school day staff and afterschool staff together</p>	<input checked="" type="checkbox"/> Advisory Council meeting minutes <input checked="" type="checkbox"/> Advisory Council meeting agenda <input checked="" type="checkbox"/> Lesson plans <input type="checkbox"/> Staff correspondence <input type="checkbox"/> Staff surveys <input type="checkbox"/> Advisory Council roster <input checked="" type="checkbox"/> CSIP <input checked="" type="checkbox"/> Description of program activities <input checked="" type="checkbox"/> Curriculum – Reading <input checked="" type="checkbox"/> Curriculum – Math <input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> The afterschool program links to the school day <input type="checkbox"/> The afterschool program occasionally links to the school day. <input checked="" type="checkbox"/> School day staff and 21 st CCLC staff plan activities together. <input type="checkbox"/> School day staff and 21 st CCLC staff occasionally plan activities together. <input type="checkbox"/> School day staff and 21 st CCLC staff, have never planned activities together. <input checked="" type="checkbox"/> Afterschool staff attend school PD and staff meetings. <input type="checkbox"/> Additional comments:
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V. PROGRAM ACTIVITIES

Area of Compliance	Supporting Documentation	Compliance Status	Comments
32. Documentation exists that academic activities currently being implemented are designed to increase student achievement and reduce novice.	<input checked="" type="checkbox"/> Lesson plans <input checked="" type="checkbox"/> Program activities <input checked="" type="checkbox"/> Daily program schedule <input checked="" type="checkbox"/> Student test/grades data <input checked="" type="checkbox"/> Curriculum materials <input checked="" type="checkbox"/> Teacher surveys <input checked="" type="checkbox"/> Advisory Council agendas <input checked="" type="checkbox"/> Advisory Council meeting minutes <input checked="" type="checkbox"/> Advisory Council meeting notices <input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> All academic activities being implemented are designed to increase student achievement and reduce novice. <input type="checkbox"/> Some academic activities are designed to increase student achievement and reduce novice. <input checked="" type="checkbox"/> Afterschool staff and school day staff regularly review student data together. <input checked="" type="checkbox"/> Program uses the Cayen Data System to run reports on a regular basis. <input type="checkbox"/> Additional comments:

<p>33. Program provides a minimum of 12 hours each week.</p>	<p><input checked="" type="checkbox"/> Registration information</p> <p><input checked="" type="checkbox"/> Parent/family handbook</p> <p><input checked="" type="checkbox"/> Program hours</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input type="checkbox"/> Programming meets the 12 hours of programming each week.</p> <p><input checked="" type="checkbox"/> Programming exceeds the 12 hours of programming each week.</p> <p><input type="checkbox"/> Programming does not meet the 12 hours of programming each week.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>34. Program provides evidence-based academic support and enrichment activities, aligned with the school day and individualized to meet students' needs.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Lesson plans <input checked="" type="checkbox"/> Correspondence with school day teachers <input checked="" type="checkbox"/> Program activities <input checked="" type="checkbox"/> Daily program schedule <input checked="" type="checkbox"/> Program Center Profile <input checked="" type="checkbox"/> Survey results <input checked="" type="checkbox"/> Evaluation results <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Curriculum is aligned with school day activities. <input checked="" type="checkbox"/> School day curriculum is used by the program. (Homework Help) <input checked="" type="checkbox"/> Curriculum is aligned with student identified needs based on data. <input checked="" type="checkbox"/> Lesson plans are used. <input type="checkbox"/> Lesson plans are not used. <input type="checkbox"/> Additional comments:
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<p>35. 50% of programming provides remediation and/or acceleration each day.</p>	<p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Program activities</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Homework help is used to identify needs and guide academic enrichment/supplemental instruction.</p> <p><input checked="" type="checkbox"/> Tutoring is provided one-on-one or in small groups.</p> <p><input checked="" type="checkbox"/> Academics are infused into enrichments.</p> <p><input type="checkbox"/> Academics beyond homework help are not included.</p> <p><input checked="" type="checkbox"/> Academics include more than worksheets, textbooks, and workbooks.</p> <p><input checked="" type="checkbox"/> Remedial activities are provided.</p> <p><input checked="" type="checkbox"/> Acceleration activities are provided.</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <ul style="list-style-type: none"> • Coding Club • Journalism Club • Sign Language
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<p>36. 50% of programming provides enrichment each day.</p>	<p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Program activities</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Enrichment activities are provided.</p> <p><input checked="" type="checkbox"/> Enrichments provided are hands-on, fun and interactive.</p> <p><input checked="" type="checkbox"/> Enrichments provide connections to real-life experiences.</p> <p><input checked="" type="checkbox"/> Enrichments are provided:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <p><input type="checkbox"/> Additional comments:</p>
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<p>37. Documentation exists that a variety of high quality activities are offered to youth.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Students surveys <input checked="" type="checkbox"/> Activities are research-based <input checked="" type="checkbox"/> Activities based on student need <input checked="" type="checkbox"/> Access to technology <input checked="" type="checkbox"/> Lesson plans <input checked="" type="checkbox"/> Program activities <input checked="" type="checkbox"/> Field trip information <input checked="" type="checkbox"/> Daily program schedule <input checked="" type="checkbox"/> Monitor interviews <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program uses certified teachers for academic services addressing core subjects. <input checked="" type="checkbox"/> Activities are aligned with the school day. <input checked="" type="checkbox"/> Staff make maximum use of instructional time. <input checked="" type="checkbox"/> Students are on task and engaged. <input type="checkbox"/> There are no activity disruptions. <input type="checkbox"/> Activity disruptions are limited. <input type="checkbox"/> There are constant disruptions throughout programming. <input checked="" type="checkbox"/> Academic activities are researched based and focus on student's needs. <input checked="" type="checkbox"/> Program provides a variety of activities beyond homework help (check all that apply): <ul style="list-style-type: none"> <input checked="" type="checkbox"/> STEM education <input checked="" type="checkbox"/> Arts and music education <input type="checkbox"/> Entrepreneurial education programs <input checked="" type="checkbox"/> CCR <input checked="" type="checkbox"/> Tutoring services and mentoring programs <input type="checkbox"/> Activities for limited English proficient students that emphasize language skills and academic achievement <input checked="" type="checkbox"/> Recreational activities <input checked="" type="checkbox"/> Telecommunications and technology education <input checked="" type="checkbox"/> Expanded library service hours <input checked="" type="checkbox"/> Programs that promote parental involvement and family literacy <input type="checkbox"/> Assistance for truant, suspended, or expelled students <input checked="" type="checkbox"/> Drug and violence prevention, counseling and/or character education programs (Born Learning) <input type="checkbox"/> Additional comments:
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<p>38. Documentation exists that STEM (Science, Technology and Engineering & Math) activities are being provided.</p>	<p><input checked="" type="checkbox"/> Program activities</p> <p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input checked="" type="checkbox"/> Student interest surveys</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p>Grantee is offering activities for:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Science <input checked="" type="checkbox"/> Technology <input checked="" type="checkbox"/> Engineering <input checked="" type="checkbox"/> Mathematics <p>What STEM activities are provided? (List examples)</p> <ol style="list-style-type: none"> 1. Coding 2. Robotics 3. Magformers 4. Girls Can Build 5. Snap Circuits <p><input checked="" type="checkbox"/> STEM activities are provided. How often?</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Stem activities are limited <p><input type="checkbox"/> Grantee does not implement STEM activities.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>39. K-3 Reading Proficiency is addressed – if served by the grant. A reading interventionist or certified teacher provides one-on-one instruction or other interventions weekly to identified students.</p>	<p><input checked="" type="checkbox"/> Program activities</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Communicate with school day staff</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input checked="" type="checkbox"/> Exemplary</p> <p><input type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee is implementing K-3 Reading interventions in an intentional manner.</p> <p><input type="checkbox"/> A reading interventionist is used by the afterschool program to support the K-3 Reading Initiative.</p> <p><input checked="" type="checkbox"/> A certified teacher is used in the afterschool program to support the K-3 Reading Initiative.</p> <p><input type="checkbox"/> K-3 reading intervention is limited.</p> <p><input type="checkbox"/> Grantee has not addressed K-3 Reading Initiative yet.</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <p>One certified staff member pulls students out for one-on-one intervention. Targeted students are identified by school guidance counselor.</p> <p>Two special needs school-day teachers and the school Guidance Counselor work in the afterschool program.</p>
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<p>40. Activities are designed to enhance social, emotional and physical well-being of participating students.</p>	<p><input checked="" type="checkbox"/> Program activities</p> <p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input checked="" type="checkbox"/> Student registration forms</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Activities are provided that address social, emotional and physical well-being. (List examples)</p> <ol style="list-style-type: none"> 1. Student Advisory Committee give students a voice 2. Movie w/snacks 3. Character Counts <p><input checked="" type="checkbox"/> Some program activities are designed to enhance social, emotional and physical well-being.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>41. Documentation exists that activities relating to college and career readiness are being provided at all levels served.</p>	<p><input checked="" type="checkbox"/> Program activities</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input checked="" type="checkbox"/> Lesson plans</p> <p><input checked="" type="checkbox"/> Career speakers</p> <p><input type="checkbox"/> ACT prep</p> <p><input type="checkbox"/> Credit recovery</p> <p><input checked="" type="checkbox"/> Individual Learning Plans (ILP)</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> College and career readiness activities are implemented on a regular basis to grades identified in the application.</p> <p><input checked="" type="checkbox"/> College and career readiness activities provided: (List examples)</p> <ol style="list-style-type: none"> 1. Coding Club 3rd—5th grades 2. Various STEM Activities 3. School wide newsletter—Journalism Club <p><input type="checkbox"/> CTE and college tours are provided for middle/high programs.</p> <p><input type="checkbox"/> College and career readiness activities are limited.</p> <p><input type="checkbox"/> There have been no college and career readiness activities provided.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>42. Program celebrates student achievement by providing opportunities to showcase student work within the school and wider community.</p>	<p><input checked="" type="checkbox"/> Special events/programs</p> <p><input checked="" type="checkbox"/> Daily program schedule</p> <p><input checked="" type="checkbox"/> Program photos</p> <p><input type="checkbox"/> Facebook</p> <p><input checked="" type="checkbox"/> School website</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program celebrates student achievement and showcases student work in the school and community on a regular basis. (List examples)</p> <ol style="list-style-type: none"> 1. Coding Club article 2. Sign language will provide a signed song for Veterans Day, School wide assembly. Parents will be notified and invited. 3. Bulletin Board <p><input type="checkbox"/> Program celebrates student achievement and showcases student work occasionally in the school and community.</p> <p><input type="checkbox"/> Program has not showcased student work or student achievement this year.</p> <p><input type="checkbox"/> Additional comments:</p>
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VI. STAFFING

Area of Compliance	Supporting Documentation	Compliance Status	Comments
43. Staff (including school, grant partners and volunteers) are trained on 21 st CCLC program requirements and program/site policies and procedures.	<input checked="" type="checkbox"/> Meeting agenda for trainings <input checked="" type="checkbox"/> Meeting minutes <input checked="" type="checkbox"/> Meeting notices <input checked="" type="checkbox"/> Parent/family handbook <input checked="" type="checkbox"/> Staff PD list <input checked="" type="checkbox"/> Sign in sheet <input checked="" type="checkbox"/> State trainings attended <input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> 21 st CCLC staff receive a program orientation. <input checked="" type="checkbox"/> Staff demonstrate understanding of 21 st CCLC program and are familiar with the grant application. <input checked="" type="checkbox"/> A Program handbook is created and given to all school day and afterschool staff. <input checked="" type="checkbox"/> Policies and procedures are reviewed at regular school day and afterschool staff meetings. <input type="checkbox"/> Staff do not receive adequate training on policies and procedures. <input type="checkbox"/> Additional comments:

<p>44. Staff is trained in first aid and CPR and is familiar with current health, safety and nutrition standards.</p>	<p><input checked="" type="checkbox"/> Training records</p> <p><input checked="" type="checkbox"/> Staff PD list</p> <p><input checked="" type="checkbox"/> Staff attendance records</p> <p><input checked="" type="checkbox"/> Certifications</p> <p><input checked="" type="checkbox"/> USDA snack list</p> <p><input checked="" type="checkbox"/> Emergency drill log</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Staff have First Aid training.</p> <p><input checked="" type="checkbox"/> Staff have CPR training.</p> <p><input checked="" type="checkbox"/> There is a First Aid Kit on site.</p> <p><input checked="" type="checkbox"/> Program staff are trained how to handle a medical emergency.</p> <p><input checked="" type="checkbox"/> Emergency drills have been performed during the afterschool program.</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <ul style="list-style-type: none"> • District provides P.D.
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<p>45. Program has high standards for selecting staff and considering prior experience, qualifications, training and/or certification.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Job descriptions <input checked="" type="checkbox"/> Certified staff <input checked="" type="checkbox"/> Classified staff <input checked="" type="checkbox"/> Community partners <input checked="" type="checkbox"/> Volunteers <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> School day staff are recruited to work in the program. <input checked="" type="checkbox"/> Certified school day teachers work in the program. How many? 5-6/day <input checked="" type="checkbox"/> Staff are recruited through community partners. <input checked="" type="checkbox"/> Volunteers are recruited to work in the program. <input checked="" type="checkbox"/> Staff turnover is low. <input type="checkbox"/> Staff turnover is very high. <input type="checkbox"/> Additional comments:
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<p>46. Staff and volunteers are evaluated on a regular basis and given clear feedback for continuous performance improvement.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Evaluation instrument <input checked="" type="checkbox"/> Evaluation results <input checked="" type="checkbox"/> Job descriptions <input checked="" type="checkbox"/> Staff attendance records <input checked="" type="checkbox"/> Volunteer attendance records <input checked="" type="checkbox"/> Staff goal plans for professional development <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> A formal evaluation process is in place. <input checked="" type="checkbox"/> Program staff are evaluated by: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program Director <input type="checkbox"/> Site Coordinator <input type="checkbox"/> School principal <input checked="" type="checkbox"/> Regular feedback is provided to staff by: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program Director <input type="checkbox"/> Site Coordinator <input type="checkbox"/> School principal <input checked="" type="checkbox"/> How often are staff evaluated? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Annually <input type="checkbox"/> Semi-annually <input type="checkbox"/> Quarterly <input type="checkbox"/> Other interval: <input checked="" type="checkbox"/> Staff are provided opportunities for professional development. <input type="checkbox"/> Additional comments:
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<p>47. The program completes appropriate fingerprinting and background checks for all staff, volunteers and partners in contact with children.</p>	<p><input checked="" type="checkbox"/> Background check records</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Fiscal Agent does yearly background checks on all staff, volunteers and partners.</p> <p><input checked="" type="checkbox"/> Fiscal Agent maintains copies of background checks.</p> <p><input type="checkbox"/> Program Director keeps copies of background checks on all staff, volunteers and partners.</p> <p><input type="checkbox"/> Program Director keeps copies of some of the background checks on all staff, volunteers and partners.</p> <p><input checked="" type="checkbox"/> Program director does not maintain copies of background checks.</p> <p><input checked="" type="checkbox"/> Additional comments:</p> <p>Program keeps list of approved volunteers.</p>
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<p>48. All program staff (school, grant partners and volunteers) are trained on student pick-up procedures.</p>	<p><input checked="" type="checkbox"/> Student pick-up procedures</p> <p><input checked="" type="checkbox"/> Sign in/out sheet</p> <p><input checked="" type="checkbox"/> Staff training</p> <p><input checked="" type="checkbox"/> Parental release forms</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input checked="" type="checkbox"/> Exemplary</p> <p><input type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Parental release forms are signed each year.</p> <p><input checked="" type="checkbox"/> Program keeps on file a list of approved individuals who may pick up a student.</p> <p><input checked="" type="checkbox"/> All program staff are aware of approved individuals who may pick up a student.</p> <p><input checked="" type="checkbox"/> Program sign in/out sheets are used.</p> <p><input type="checkbox"/> Students may sign themselves out.</p> <p><input checked="" type="checkbox"/> Families are contacted if the (21st CCLC) student was in attendance at school but not in attendance in the afterschool program.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>49. Documentation that the staff, students, and parents are informed of the program's emergency readiness plan, procedures and safety concerns outlined in the National Afterschool Association (NAA) standards.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Emergency readiness plan <input checked="" type="checkbox"/> Snow closing plan (MRA One call) <input checked="" type="checkbox"/> Drill log for afterschool <input checked="" type="checkbox"/> Program handbook <input checked="" type="checkbox"/> Correspondence <input checked="" type="checkbox"/> Emergency phone numbers on file <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program shares emergency readiness plan with all staff, students and parents. <input checked="" type="checkbox"/> Emergency readiness plan is applicable to the afterschool hours. <input checked="" type="checkbox"/> Emergency readiness plan includes both relocation and lockdown procedures. <input checked="" type="checkbox"/> Emergency drills are practiced during afterschool programming hours. <input type="checkbox"/> Emergency Readiness Plan should be revised to include afterschool hours. <input type="checkbox"/> Additional comments:
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<p>50. Documentation that the program has emergency contact information for students and staff is maintained in a central location.</p>	<p><input checked="" type="checkbox"/> Staff emergency contact info.</p> <p><input checked="" type="checkbox"/> Student emergency contact info.</p> <p><input checked="" type="checkbox"/> Policies/procedures</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Emergency contact information for students is on file, accessible and transportable in the event of an emergency.</p> <p><input type="checkbox"/> Emergency contact information for students is not on file or transportable in the event of an emergency.</p> <p><input checked="" type="checkbox"/> Emergency contact information is available on field trips.</p> <p><input checked="" type="checkbox"/> Program requires parent/guardian signature for all students participating in a field trip.</p> <p><input type="checkbox"/> Emergency contact information is not available on field trips.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>51. All program staff attend required 21st CCLC trainings – Level I, Data, Multi-State, MS Director’s Meeting, Spring PD, Summer training, etc.). New staff attend as required.</p>	<p><input checked="" type="checkbox"/> 21st CCLC state trainings</p> <p><input checked="" type="checkbox"/> Travel requests</p> <p><input checked="" type="checkbox"/> Staff interviews</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Provide the names of the staff who have attended 21st CCLC trainings:</p> <ol style="list-style-type: none"> 1. Tina Scheer 2. Pam Smith <p><input checked="" type="checkbox"/> List trainings 21st CCLC staff have attended:</p> <ol style="list-style-type: none"> 1. Level I II 2. Data 3. Multi-State (various) 4. Spring PD 5. Summer PT 1 & 2 <p><input checked="" type="checkbox"/> Other trainings program staff have attended that support the 21st CCLC program. (List examples)</p> <ol style="list-style-type: none"> 1. YPQA 2. 3. <p><input type="checkbox"/> Additional comments:</p>
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VII. PARTNERS, COMMUNITY & VOLUNTEERS

Area of Compliance	Supporting Documentation	Compliance Status	Comments
52. Documentation verifies that partners have been provided the 21 st CCLC program goals, objectives and a copy of their partner agreement letter.	<input checked="" type="checkbox"/> Program handbook <input checked="" type="checkbox"/> Program brochure <input checked="" type="checkbox"/> Agreements/contracts <input checked="" type="checkbox"/> Advisory Council minutes <input checked="" type="checkbox"/> Advisory Council meeting agenda <input checked="" type="checkbox"/> Advisory Council meeting notices <input checked="" type="checkbox"/> Letters of Agreement, MOU's, or MOA's <input checked="" type="checkbox"/> Grant application <input checked="" type="checkbox"/> Contracts/ subcontracts <input checked="" type="checkbox"/> Documentation of services/activities <input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input type="checkbox"/> Formal, written agreement exists with the grant partners and they have a copy of the agreement. <input checked="" type="checkbox"/> Formal, written agreement exists with the grant partners but they do not have a copy of the agreement. <input type="checkbox"/> Informal agreement exists with grant partners but services are documented. <input type="checkbox"/> Services are provided by partners or volunteers but are not documented via contract/written agreement. <input checked="" type="checkbox"/> All stakeholders are provided a copy of the program goals and objectives. <input type="checkbox"/> Additional comments:

<p>53. Program has made efforts to establish and maintain partnerships and collaborations to ensure long-term commitments of fiscal and human capital.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program schedule <input checked="" type="checkbox"/> Program correspondence <input checked="" type="checkbox"/> Advisory Council meeting agenda <input checked="" type="checkbox"/> Advisory Council meeting minutes <input checked="" type="checkbox"/> Co-applicant agreement <input checked="" type="checkbox"/> Grant partner agreements <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program regularly communicates with partners. <input checked="" type="checkbox"/> Program is seeking ways to expand current partnerships. <input checked="" type="checkbox"/> Program is seeking additional partners. <input type="checkbox"/> New members are invited to Advisory Council meetings. <input type="checkbox"/> Additional comments:
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<p>54. Documentation exists that shows the Co-applicant is an active partner.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program schedule <input checked="" type="checkbox"/> Program correspondence <input checked="" type="checkbox"/> Advisory Council meeting agenda <input checked="" type="checkbox"/> Advisory Council meeting minutes <input checked="" type="checkbox"/> Advisory Council meeting notices <input checked="" type="checkbox"/> Other, please specify: <ul style="list-style-type: none"> • Monitor Interviews 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Co-applicant is an active partner. <input checked="" type="checkbox"/> Co-applicant is on the Advisory Council. <input checked="" type="checkbox"/> Co-applicant regularly attends Advisory Council meetings. <input checked="" type="checkbox"/> Services are provided by the Co-applicant. (List examples) <ol style="list-style-type: none"> 1. Healthy Living 2. Nutrition 3. Personal Hygiene <input checked="" type="checkbox"/> The Co-applicant provides volunteers to support the program. How often? <ul style="list-style-type: none"> <input type="checkbox"/> Daily <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other interval: <input type="checkbox"/> Co-applicant is on the Advisory Council but does not attend meetings. <input type="checkbox"/> Co-applicant is not an active partner. <input type="checkbox"/> Additional comments:
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<p>55. The program collaborates with partners to implement program services.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program correspondence <input checked="" type="checkbox"/> Volunteer attendance records <input checked="" type="checkbox"/> Meeting agenda <input checked="" type="checkbox"/> Meeting minutes <input checked="" type="checkbox"/> Meeting notices <input checked="" type="checkbox"/> Co-applicant agreement <input checked="" type="checkbox"/> Partner agreements <input checked="" type="checkbox"/> Grant application <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program staff meets with partners to discuss program needs. How often? <ul style="list-style-type: none"> <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other interval: <input checked="" type="checkbox"/> Grant partners provide volunteers to support the program. How often? <ul style="list-style-type: none"> <input type="checkbox"/> Daily <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other interval: <input checked="" type="checkbox"/> Services provided by partners include a lesson plan. <input checked="" type="checkbox"/> Additional comments: FRYSC—Born Learning
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<p>56. Documentation exists that volunteers are recruited and trained to work in the program.</p>	<p><input checked="" type="checkbox"/> Volunteer sign in/timesheets</p> <p><input checked="" type="checkbox"/> Advertisement/PR</p> <p><input checked="" type="checkbox"/> Volunteer training agenda</p> <p><input type="checkbox"/> Volunteer handbook</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input type="checkbox"/> Program recruits and trains volunteers to work in the program.</p> <p><input type="checkbox"/> Program sometimes recruits and trains volunteers to work in the program.</p> <p><input checked="" type="checkbox"/> How do volunteers contribute to the program? (List examples)</p> <ol style="list-style-type: none"> 1. Reading with students 2. Career Day 3. Field Trip Chaperone <p><input checked="" type="checkbox"/> Program recruits but does not provide any training for volunteers to work in the program.</p> <p><input checked="" type="checkbox"/> Additional comments: FRYSC recruits and trains all volunteers for the Livingston Co. BOE.</p>
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<p>57. Documentation exists that center activities are building program visibility. What is the most recent?</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Newspaper articles <input checked="" type="checkbox"/> Newsletters <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Special events/programs <input checked="" type="checkbox"/> Bulletin boards <input checked="" type="checkbox"/> Public service announcements <input checked="" type="checkbox"/> Lights On event <input checked="" type="checkbox"/> Community presentations <input checked="" type="checkbox"/> Other, please specify: TV WPSD News Channel 6 <p>Veterans Day performance by Sign language club.</p> <p>KY Teacher article 8/30/2016 Featured "Coding" in Mustang Round up.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Exemplary <input type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Grantee has built program visibility through multiple avenues. (Check all that apply) <ul style="list-style-type: none"> <input checked="" type="checkbox"/> School newsletter <input checked="" type="checkbox"/> School events <input checked="" type="checkbox"/> School website <input checked="" type="checkbox"/> Teacher meetings <input checked="" type="checkbox"/> Parent materials <input type="checkbox"/> Community partners <input type="checkbox"/> Community events <input type="checkbox"/> Other <input type="checkbox"/> Grantee has built program visibility through a few avenues. <input type="checkbox"/> Grantee has not built any program visibility to date. <input type="checkbox"/> Additional comments:
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VIII. PARENT & FAMILY ENGAGEMENT

Area of Compliance	Supporting Documentation	Compliance Status	Comments
<p>58. Program implements a plan to actively engage parents and families that reflects different levels of engagement (e.g. parents as teachers, learners, advocates for their children, leaders/decision makers).</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parent event attendance records <input checked="" type="checkbox"/> Advisory Council membership <input checked="" type="checkbox"/> Correspondence with or promotional materials for parents and families <input type="checkbox"/> Monitor interviews <input type="checkbox"/> Parent surveys <input checked="" type="checkbox"/> Parent meetings <input checked="" type="checkbox"/> Calendar of parent involvement activities <input checked="" type="checkbox"/> Workshop fliers <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parental participation is encouraged in a variety of ways. <input checked="" type="checkbox"/> Grantee has used multiple strategies to reflect different levels of engaging parent and families. <input checked="" type="checkbox"/> Families have been surveyed regarding the types of activities they would like to see offered for themselves. <input checked="" type="checkbox"/> Parent/family activities offered are appropriate to the population being served. <input checked="" type="checkbox"/> Workshops and trainings have been provided for parents and families of the students served in the program. (Through FRYSC) <input checked="" type="checkbox"/> Family literacy events have occurred. (Born Learning) <input type="checkbox"/> Grantee has used a few strategies to reflect different levels of engagement. <input checked="" type="checkbox"/> Participation in parental involvement opportunities is strong. <input type="checkbox"/> Parent involvement/family engagement events have not occurred. <input type="checkbox"/> Grantee should consult parents/families about scheduling parental involvement activities and the types of activities they need or want. <input checked="" type="checkbox"/> There is a lack of attendance to parental activities.

<p>59. Documentation exists of educational opportunities provided for parental/sibling members that bring entire families into the program (family reading nights, extended library hours, student achievement recognition, parent/child enrichment activities).</p>	<p><input checked="" type="checkbox"/> Parent event attendance records</p> <p><input checked="" type="checkbox"/> Advisory Council membership</p> <p><input checked="" type="checkbox"/> Correspondence with or promotional materials for parents and families</p> <p><input type="checkbox"/> Monitor interviews</p> <p><input type="checkbox"/> Parent surveys</p> <p><input checked="" type="checkbox"/> Parent meetings</p> <p><input checked="" type="checkbox"/> Calendar of parent involvement activities</p> <p><input checked="" type="checkbox"/> Workshop fliers</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Family/parent activities have been offered through the 21st CCLC. (List how many)</p> <p><input checked="" type="checkbox"/> Parent skill building activities have been offered through the 21st CCLC. (List how many) 2/year</p> <p><input checked="" type="checkbox"/> Skill building activities for parents:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Accessing and using Infinite Campus <input checked="" type="checkbox"/> Literacy classes <input type="checkbox"/> Developing a resume <input checked="" type="checkbox"/> How to use technology <input type="checkbox"/> Financial planning <input type="checkbox"/> Communication skills <input checked="" type="checkbox"/> Homework strategies <input checked="" type="checkbox"/> Other Health and Nutrition <p><input checked="" type="checkbox"/> Families attend parent and family events. Average attendance: 15</p> <p><input checked="" type="checkbox"/> Grantee has provided a family event for:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Reading <input type="checkbox"/> Math <input checked="" type="checkbox"/> STEM <input checked="" type="checkbox"/> Family literacy <p><input type="checkbox"/> Grantee has not offered any educational opportunities to parents and families.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>60. Program regularly communicates with parents and families regarding program activities, behavior, academic progress and resources available to support their child's educational needs.</p>	<p><input checked="" type="checkbox"/> Correspondence with parents and families</p> <p><input checked="" type="checkbox"/> Parent resources</p> <p><input checked="" type="checkbox"/> Activity log/sign-in sheets</p> <p><input checked="" type="checkbox"/> School website</p> <p><input checked="" type="checkbox"/> School newsletter</p> <p><input checked="" type="checkbox"/> Local paper</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program provides parents and family information on: (Check all that apply)</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Academic progress <input checked="" type="checkbox"/> Attendance <input checked="" type="checkbox"/> Behavior <input checked="" type="checkbox"/> Activities <input checked="" type="checkbox"/> Resources <input type="checkbox"/> Other <p><input checked="" type="checkbox"/> Program communicates with parents and families to provide information. How often</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other interval: <p>In what ways has the grantee communicated with families? (List examples)</p> <ol style="list-style-type: none"> 1. MRA Folder 2. One Call 3. Notes home 4. School wide newsletter 5. Face to Face @ pick up <p><input type="checkbox"/> Grantee sometimes communicates with parents and families.</p> <p><input type="checkbox"/> Grantee has not communicated with parents and families.</p> <p><input checked="" type="checkbox"/> Grantee provides information at school events such as open house, family nights, back to school bash and school transitions.</p> <p><input type="checkbox"/> Grantee has not organized any opportunities to provide information for families regarding program activities, students' behavior or resources.</p> <p><input type="checkbox"/> Additional comments:</p>
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IX. TRANSPORTATION

Area of Compliance	Supporting Documentation	Compliance Status	Comments
61. Program provides transportation.	<input checked="" type="checkbox"/> Transportation logs <input type="checkbox"/> Parent surveys <input checked="" type="checkbox"/> Program data <input checked="" type="checkbox"/> Attendance records <input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Program provides transportation. How often? <input checked="" type="checkbox"/> Daily 2 buses <input type="checkbox"/> 3 days per week <input type="checkbox"/> 2 days per week <input type="checkbox"/> 1 day per week <input type="checkbox"/> Students walk home. <input checked="" type="checkbox"/> Students are taken to drop off points. <input checked="" type="checkbox"/> Buses are used for field trips. <input type="checkbox"/> Transportation provided is inadequate or unsafe. <input type="checkbox"/> Transportation is not provided. <input checked="" type="checkbox"/> Program staff is proactive in identifying transportation needs. <input type="checkbox"/> Program staff is not proactive in identifying transportation needs. <input type="checkbox"/> Transportation is not a barrier for students to attend. <input type="checkbox"/> Program staff has found that there are barriers to student attendance due to transportation needs. <input type="checkbox"/> Students cannot attend the program due to transportation. How many? <input type="checkbox"/> Additional comments:

<p>62. Vehicles used for transportation are inspected for safety on a regular basis.</p>	<p><input checked="" type="checkbox"/> Vehicle/inspection logs</p> <p><input type="checkbox"/> School approved transportation provider</p> <p><input checked="" type="checkbox"/> Policies/procedures</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Policies and procedures address transportation safety.</p> <p><input checked="" type="checkbox"/> Vehicles are inspected on a regular basis for safety.</p> <p><input checked="" type="checkbox"/> School district provides transportation.</p> <p><input type="checkbox"/> Transportation is provided by another entity (Vehicle inspection documentation attached.)</p> <p><input type="checkbox"/> School/community organization vans are used for transportation.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>63. Documentation that the program has established procedures for authorized student pick-ups. This process is closely monitored and communicated to all staff, students and parents.</p>	<p><input checked="" type="checkbox"/> Parental release forms</p> <p><input checked="" type="checkbox"/> Sign in/out sheets</p> <p><input checked="" type="checkbox"/> Student pick-up procedures</p> <p><input checked="" type="checkbox"/> Written policies</p> <p><input type="checkbox"/> Staff training agenda</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input checked="" type="checkbox"/> Exemplary</p> <p><input type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program has established procedures for authorized student pick-ups.</p> <p><input checked="" type="checkbox"/> Program keeps on file a list of approved individuals who may pick up a student.</p> <p><input checked="" type="checkbox"/> Authorized pick-up list is shared with all staff, students and parents.</p> <p><input type="checkbox"/> Additional comments:</p>
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X. USE OF DATA

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Area of Compliance	Supporting Documentation	Compliance Status	Comments
<p>64. A formal process is in place to assess program goals and objectives.</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Written process <input type="checkbox"/> Monitor interviews <input checked="" type="checkbox"/> Teacher surveys <input type="checkbox"/> Parent surveys <input checked="" type="checkbox"/> Student surveys <input checked="" type="checkbox"/> Copy of grant goals and objectives <input checked="" type="checkbox"/> CSIP <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Grantee has a formal process in place to assess program goals and objectives. <input checked="" type="checkbox"/> Program staff review progress toward goals and objectives. How often? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Daily <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Bi-monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other interval: <input checked="" type="checkbox"/> The following are involved in assessing program goals and objectives. (Check all that apply) <ul style="list-style-type: none"> <input type="checkbox"/> Program Director <input checked="" type="checkbox"/> Site Coordinator <input type="checkbox"/> Other staff <input checked="" type="checkbox"/> Teachers <input checked="" type="checkbox"/> Principal <input type="checkbox"/> Co-applicant <input type="checkbox"/> Grant partners <input type="checkbox"/> Advisory Council <input type="checkbox"/> Grantee does not have a formal process in place to assess program goals and objectives. <input type="checkbox"/> Additional comments:

<p>65. Program uses a variety of data to assess goals and program objectives</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> APR <input checked="" type="checkbox"/> Student records <input checked="" type="checkbox"/> Data collection system <input checked="" type="checkbox"/> Surveys <input checked="" type="checkbox"/> CEEP Center Profile <input checked="" type="checkbox"/> Teacher surveys <input type="checkbox"/> Other, please specify: 	<ul style="list-style-type: none"> <input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Program uses a variety of data to assess goals and program objectives. (Check all that apply) <ul style="list-style-type: none"> <input checked="" type="checkbox"/> School report card <input checked="" type="checkbox"/> APR data <input checked="" type="checkbox"/> Grades <input checked="" type="checkbox"/> Test scores <input checked="" type="checkbox"/> Center Profile <input type="checkbox"/> ACT scores <input checked="" type="checkbox"/> K-Prep scores <input type="checkbox"/> Disciplinary infractions <input checked="" type="checkbox"/> Attendance <input type="checkbox"/> Other <input type="checkbox"/> Additional comments:
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<p>66. State and Federal data reporting requirements are entered in a timely and complete manner.</p>	<p><input checked="" type="checkbox"/> CEEP Center Profile</p> <p><input checked="" type="checkbox"/> Continuation Progress Report</p> <p><input checked="" type="checkbox"/> QRR's</p> <p><input checked="" type="checkbox"/> Full MUNIS report</p> <p><input checked="" type="checkbox"/> Cayen data training</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Grantee meets all state and federal data reporting requirements including summer data and K-Prep (3rd – 8th grade) deadlines.</p> <p><input type="checkbox"/> Grantee submits state and federal reporting requirements late.</p> <p><input checked="" type="checkbox"/> Grantee knows who to contact with any data issues.</p> <p><input checked="" type="checkbox"/> Grantee completes the Annual Performance Report (Center Profile).</p> <p><input checked="" type="checkbox"/> Grantee has been trained to use the Cayen data system.</p> <p><input type="checkbox"/> Additional comments:</p>
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XI. SUSTAINABILITY

Area of Compliance	Supporting Documentation	Compliance Status	Comments
67. Documentation exists of contributions (in-kind or resources) partnering agencies have made within the last six to nine months.	<input checked="" type="checkbox"/> In-kind contribution list <input checked="" type="checkbox"/> Partner agreements <input checked="" type="checkbox"/> Daily program schedule <input type="checkbox"/> Other, please specify:	<input type="checkbox"/> Exemplary <input checked="" type="checkbox"/> Meeting Requirements <input type="checkbox"/> In Development <input type="checkbox"/> Non-compliant <input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Grantee maintains a list of all in-kind/resource contributions. <input type="checkbox"/> Grantee has not maintained a list of all in-kind/resource contributions. <input type="checkbox"/> Additional comments:

<p>68. Documentation exists that supports a plan for sustaining the program after the funding ends. A written sustainability plan is in place.</p>	<p><input checked="" type="checkbox"/> Advisory Council meeting minutes</p> <p><input checked="" type="checkbox"/> Advisory Council meeting agenda</p> <p><input checked="" type="checkbox"/> Advisory Council meeting notices</p> <p><input checked="" type="checkbox"/> Sustainability plan (Attach copy)</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program has a detailed, written sustainability plan in place.</p> <p><input checked="" type="checkbox"/> Program is actively seeking grants.</p> <p><input checked="" type="checkbox"/> School provides in-kind support.</p> <p><input type="checkbox"/> Community partners provide in-kind support.</p> <p><input type="checkbox"/> No sustainability plan exists beyond the last year of funding.</p> <p><input checked="" type="checkbox"/> Grantee is exploring sustainability strategies that do not involve applying for grant funding.</p> <p><input type="checkbox"/> Additional comments:</p>
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<p>69. Grantee involves stakeholders in the formation and development of the sustainability plan.</p>	<p><input checked="" type="checkbox"/> Sustainability plan</p> <p><input checked="" type="checkbox"/> Advisory Council meeting minutes</p> <p><input checked="" type="checkbox"/> Advisory Council meeting agenda</p> <p><input checked="" type="checkbox"/> Advisory Council meeting notices</p> <p><input type="checkbox"/> Monitor interviews</p> <p><input type="checkbox"/> Other, please specify:</p>	<p><input type="checkbox"/> Exemplary</p> <p><input checked="" type="checkbox"/> Meeting Requirements</p> <p><input type="checkbox"/> In Development</p> <p><input type="checkbox"/> Non-compliant</p> <p><input type="checkbox"/> Not Applicable</p>	<p><input checked="" type="checkbox"/> Program is actively involving stakeholders in sustainability planning.</p> <p><input type="checkbox"/> Program is actively involving families in sustainability planning.</p> <p><input checked="" type="checkbox"/> Grantee is actively involving program and school staff in sustainability planning.</p> <p><input type="checkbox"/> Additional comments:</p>
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