

Kentucky 21<sup>st</sup> CCLC YPQA Quality Improvement System  
**2013 Self-Assessment Cohort**

## Program Improvement Plan – GOAL 1

<b>District:</b>	Livingston County	<b>Program Site:</b>	Livingston County Middle School Opportunity Zone (OZONE)
<b>Goal 1:</b>	Youth will have opportunities to participate in activities promoting academic growth, remediation, and development.	Kentucky 21 <sup>st</sup> CCLC YPQA Quality Improvement System Related YPQA Item(s) and/or Data Element(s)	Progress Reports; YPQA Internal Reports; Report Cards; Activity Reports

**OBJECTIVES:**

Each objective should describe a specific, measurable step towards reaching the goal stated above. Be sure to include the timeframe in which each objective will be met. After writing each objective, check to be sure it meets the SMART criteria: *Specific, Measurable, Attainable, Relevant, Timelined*. Indicate that each SMART criterion has been met by shading the box of the appropriate letter.

<b>Objective 1:</b>	By September 2013, 100% of students will have access to appropriate space and atmosphere to complete quality homework activities and credit recovery/remediation activities.	S	M	A	R	T	<b>WHEN will progress be measured?</b>	<b>WHAT will be done to measure progress?</b>
							Monthly Quarterly; May 2014	Activity Attendance Records Progress Reports Report Cards Lesson Plans/Master Schedule
<b>Progress Made Toward Objective:</b>								
<b>Objective 2:</b>	By September 2013, 100% of students will have the opportunity to participate in academic enrichment activities that promotes stimulated thinking, increases student engagement, promotes student attendance in program, and increases academic success.	S	M	A	R	T	<b>WHEN will progress be measured?</b>	<b>WHAT will be done to measure progress?</b>
							Weekly; Quarterly; May 2014	Lesson Plans Student Work Walk-through Report
<b>Progress Made Toward Objective:</b>								

**Related Activities:**

- a. Copy each of the objectives above into the top row of the table below.
- b. List three specific activities that will be conducted in order to meet these objectives. These activities should be very specific and include timelines, when possible. Activities should NOT include how you intend to measure progress towards meeting the objective. Instead, activities should include things like training events, policy revisions, and meetings.

<b>Objective 1:</b> By September 2013, 100% of students will have access to appropriate space and atmosphere to complete quality homework and credit recovery/remediation activities for at least one hour, more time will be provided as needed.	<b>Objective 2:</b> By September 2013, 100% of students will have the opportunity to participate in academic enrichment activities that promotes stimulated thinking, increases student engagement, promotes student attendance in program, and increases academic success.
1. By August 2013, activity leaders, in collaboration with school principal or designee, will determine the appropriate space and climate for homework help.	1. By September 2013, activity leaders will be trained on how to design activities that promote student critical thinking and student engagement.
<b>Mid-Year/End-of-Year Progress:</b>	<b>Mid-Year/End-of-Year Progress:</b>
2. By September 2013, activity leaders will be trained regarding how to deliver effective homework time/credit recovery/remediation, checking for student understanding, and checking for completion.	2. By September 2013, activity leaders will collaborate to design and implement activities that promote student critical thinking and student engagement.
<b>Mid-Year/End-of-Year Progress:</b>	<b>Mid-Year/End-of-Year Progress:</b>
3. By September 2013, academic enrichment alternatives will be provided for students without homework and more time will be provided for students who need more than one hour.	3. By September 2013, students will have the opportunity to participate activities that provides skill enhancement in science, literacy, mathematics, goal setting, college/career development, and life skills.

Kentucky 21<sup>st</sup> CCLC YPQA Quality Improvement System  
**2013 Self-Assessment Cohort**  
**Program Improvement Plan – GOAL 2**

<b>District:</b>	Livingston	<b>Program Site:</b>	Livingston County Middle School Opportunity Zone (OZONE)
<b>GOAL 2:</b>	Youth will contribute ideas to program implementation, make daily choices, and have positive interactions.	<b>Related YPQA Item(s) and/or Data Element(s)</b>	CEEP Site Visit Report; Student surveys; YPQA Internal Observations

**OBJECTIVES:**

Each objective should describe a specific, measurable step towards reaching the goal stated above. Be sure to include the timeframe in which each objective will be met. After writing each objective, check to be sure it meets the SMART criteria: *Specific, Measurable, Attainable, Relevant, Timelined*. Indicate that each SMART criterion has been met by shading the box of the appropriate letter.

<b>Objective 1:</b>	By January 2014, 100% of activity leaders will plan their activities based on students' progress reports, report cards, and student interest inventories.	S	M	A	R	T	<b>WHEN will progress be measured?</b>	<b>WHAT will be done to measure progress?</b>
							Monthly	Progress Reports Lesson Plans Master Schedule Student Interest Inventory
<b>Progress Made Toward Objective:</b>								
<b>Objective 2:</b>	By October 2013, 100% of youth will be engaged in program decisions and development.	S	M	A	R	T	<b>WHEN will progress be measured?</b>	<b>WHAT will be done to measure progress?</b>
							Weekly Monthly	Student Council agendas and minutes Student Surveys/Interest Inventories

**Related Activities:**

a. Copy each of the objectives above into the top row of the table below.

b. List three specific activities that will be conducted in order to meet these objectives. These activities should be very specific and include timelines, when possible. Activities should NOT include how you intend to measure progress towards meeting the objective. Instead, activities should include things like training events, policy revisions, and meetings.

<p><b>Objective 1:</b> By October 2013, 100% of activity leaders will plan their activities based on students' progress reports, report cards, and student interest inventories.</p>	<p><b>Objective 2:</b> By November 2013, 100% of youth will be engaged in program decisions and development.</p>
<p>1. By October 2013, 100% of activity leaders will examine student progress reports/student interest inventories to plan and implement activities.</p>	<p>1. By September 2013, 100% of students will be surveyed utilizing an interest inventory.</p>
<p><b>Mid-Year/End-of-Year Progress:</b></p>	<p><b>Mid-Year/End-of-Year Progress:</b></p>
<p>2. By December 2013, 100% of students will be actively engaged in Individualized Learning Plan (ILP) activities with ILP(s) at least 75% completed. ILP(s) will be 100% completed by May.</p>	<p>2. By October 2013, a student council will be created with student representation and leadership. 100% of student council will be trained regarding how to be council members and how to represent the student body.</p>
<p><b>Mid-Year/End-of-Year Progress:</b></p>	<p><b>Mid-Year/End-of-Year Progress:</b></p>
<p>3. By January 2014, 100% of activity leaders will examine ILP(s) to design and implement activities to meet students' needs regarding college/career readiness.</p>	<p>3. By November 2013, 60% of student activities will implemented with input from students.</p>
<p><b>Mid-Year/End-of-Year Progress:</b></p>	<p><b>Mid-Year/End-of-Year Progress:</b></p>